

## **Notice of Annual General Meeting**

NOTICE IS HEREBY GIVEN that the Annual General Meeting (AGM) of the Salisbury Civic Society will be held in the Methodist Church, St Edmunds Church Street, Salisbury, SP1 1EF on Wednesday 12<sup>th</sup> June 2019 commencing at 6.30pm. This event is free to members and non-members.

The purpose of the AGM is to:

- provide the Trustees the opportunity to explain their management of the Society to the Members
- elect the Trustees for the next year
- provide Members with an opportunity to ask questions before voting on business items on the agenda

### **We need your help**

The AGM will be unable to elect the Trustees we need to operate the Society unless at least 22 individual members and corporate member representatives are present and able to vote.

### **Society Trustees - Nominations**

We need to recruit new Trustees to manage the Society over the next year. In particular, we need:

- a strategic, outcome focused leader with experience influencing improvement, interested in planning and architecture, to chair our Development Committee; and
- a communications and outreach leader to help to develop and implement the Society's communication strategy, developing our web presence and exploiting social media, to influence improvement and to engage new partners and audiences across South Wiltshire

Details of these roles are available from the Secretary.

If you wish to be a candidate for a position as a Society Trustee, please complete and return a nomination form to the Secretary by 29 May 2019.

## Member proposed Resolutions

Proposed resolutions must be received by the Secretary by 29 May 2019. A revised agenda will be issued by 5 June 2019. Details will be given once proposed resolutions are received.

## Agenda

Item	Detail
President's address	
Chair of the Trustees opening remarks	
Confirming that the AGM is quorate	
Notification of any other business	To notify the Chair of matters not on the agenda that members wish to address
Minutes of the 2018 AGM	To be agreed and matters arising
Trustee's Report and Accounts for 2018	To receive the Trustees Report and approve the Accounts
Member proposed resolutions	Details will be given once proposed resolutions are received
To re-elect Trustees and Officers:  a. Chair of Trustees – Mr Peter Dunbar b. Vice-Chairman of Trustees – Mr Richard Deane c. Treasurer – Mr Adrian Harris d. Secretary – Mr Barrie Sinclair-Kemp	To re-elect the following Trustees and Officers of the Society who are willing to stand, subject to other nominations being received
To elect other Trustees:	To elect the following Trustees of the Society

<b>Item</b>	<b>Detail</b>
a. To elect the Chair of the General Purposes Committee – Mrs Judy Howles, who is willing to stand, subject to other nominations being received b. To elect the Chair of the Development Committee – vacant c. Communications and outreach officer – vacant	
Any other business	To deal with any matters not on the agenda that members wish to address. Where practicable please inform the Secretary of proposed additions to the agenda and/or items of Any Other Business by 29 May 2019. A revised agenda will be issued by 5 June 2019

## **General Pitt-Rivers**

The AGM will be followed by a talk about General Pitt-Rivers given by Adrian Green, Director of the Salisbury Museum.

## **Parking and accessibility**

Directions and advice on parking are at <http://salisburymethodist.org.uk/contact/>. Salisbury Methodist Church is an accessible and welcoming place for all, details are at <http://salisburymethodist.org.uk/contact/accessibility/>.

By order of the Trustees of the Salisbury Civic Society

Barrie Sinclair-Kemp  
 Secretary  
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 12 May 2019