

## SALISBURY CIVIC SOCIETY

### TRUSTEES REPORT FOR THE YEAR ENDED 31st DECEMBER 2018

The Trustees present their report together with the Financial Statements of the Charity for the Year Ended 31<sup>st</sup> December 2018. The Financial Statements have been prepared in accordance with the accounting policies set out on Page 4 and comply with the Charities Act 1993 and the Statement of Recommended Practice: Accounting and Reporting by Charities 2005.

#### Reference and Administration Information

##### Trustees

The Trustees during the year to 31<sup>st</sup> December 2018 were:

Peter Dunbar, Richard Deane, Charles Villiers, James Woods, Barrie Sinclair-Kemp, Adrian Harris, Neil Beagrie.

##### Charity Number

293143

##### Principal Bankers

Lloyds Bank  
38 Blue Boar Row, Salisbury  
SP1 1DB

##### Independent Examiner

Mrs Joan Chapman  
3 Dawbeney Drive  
Amesbury  
SP4 7TR

#### Structure, Governance and Management

The Society is an Unincorporated Association governed by Constitution adopted on 16<sup>th</sup> April 1997 and amended 12<sup>th</sup> June 2002 and again on 6<sup>th</sup> June 2018.

#### Charitable Objects

The Charity is established for the public benefit for the following purposes in the area previously administered by the former Salisbury District Council ('the area of benefit'). The Charity's objects ('the Objects') are:

1. To promote high standards of planning and architecture in or affecting the area of benefit.
2. To educate the public in the geography, history, natural history and architecture in the area of benefit.
3. To secure the preservation, development and improvement of features of historic or public interest in the area of benefit.

#### Public Benefit

The Trustees have given due regard to the guidance of the Charity Commission on Public Benefit, in respect of the activities of the Society.

#### Area of Benefit

The area previously administered by the former Salisbury District Council covering Salisbury and South Wiltshire.

**SALISBURY CIVIC SOCIETY**

**TRUSTEES REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2018 cont'd**

Financial Review

During the year, the net decrease in funds amounted to £1,352.10, when added to the Accumulated Funds at 31<sup>st</sup> December 2018 a balance of £25,048.30 is available to carry forward.

Policy on Reserves

The Policy of the Charity is to maintain Reserves of not less than £15,000.

It is our policy to invest our funds with Charitable Organisations Investment Fund (COIF) and Secure Trust Bank.

Statement of Trustees responsibilities

Law applicable to Charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these statements, the Trustees are required to:

- a) Select suitable accounting policies and apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the preservation and detection of fraud and other irregularities.

Approval

This report was approved by the Trustees on 27th April 2019

*Signed on original*

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Peter Dunbar  
Chairman

*Signed on original*

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Barrie Sinclair-Kemp  
Secretary

*Signed on original*

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Adrian Harris FCCA  
Treasurer